



# National Coaching Schools

## Overview

Designed to meet the changing needs of today's game, the National Coaching School offers a complete, nine-day coaching course in a residential environment that immerses coaches in the culture of soccer. The course is conducted at three levels and emphasizes field instruction in the areas of technique, tactics, and fitness. The course also includes instruction in coaching methodology, team management, and sport psychology.

Thousands of coaches have completed U.S. Soccer Federation coaching schools since they were first developed in 1971. Courses are directed by a faculty of knowledgeable coaches, many of whom have coached at the highest levels in the United States. The objective is to provide all soccer coaches, from the beginner to the most advanced, with up-to-date theoretical and practical knowledge, so coaches across the United States can ensure that players develop to their full potential.

The U.S. Soccer National Coaching School Program provides:

- 1) Courses in which coaches can earn FIFA certified credentials and take advantage of the opportunities and recognition inherent in the attainment of various levels of coaching expertise.
- 2) A proven curriculum which improves a coach's knowledge of the game.
- 3) Valuable information on current coaching trends and international developments in the game.

## Certification Process

Coaching certification begins at the state level with introductory courses, which cover the elementary principles of coaching and prepare interested coaches for the 36-hour "D" license course. All state licenses are non-expiring. Please contact your state association for information on these courses.

National "A", "B" and "C" courses consist of seven days of instruction and two days of extensive oral, written, and practical examinations. The "A" License is valid for a period of four (4) years. "A" Licensed coaches must participate in U.S. Soccer's Continuing Education Program (CEP) in order to keep their license current. The "B" and "C" Licenses are non-expiring licenses. Coaches with expired "A" Licenses must re-take the "A" course and pass the examinations in order to be awarded the "A" License.



# Course Eligibility

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## **C License:**

Applicants must be at least 18 years of age, and have earned a National “D” License certification held for a minimum of 12 months (attach a copy to application). “D” License certification may be waived under one of the following conditions:

- 1) Applicant received the NSCAA National Diploma and has held it for a minimum of 12 months.
- 2) Applicant must submit three (3) years of coaching experience (any level) on team letterhead **and** three (3) years of playing experience with a Senior National Team or three (3) years of FIFA recognized professional playing experience on team letterhead.

## **B License:**

Applicants must be at least 19 years of age and have held the U.S. Soccer National “C” License for a minimum of 12 months. National “C” License requirement may be waived under one of the following conditions:

- 1) Applicant received the NSCAA Advanced National Diploma and has held it for a minimum of 12 months.
- 2) Applicant must submit five (5) years of coaching experience (any level) on team letterhead **and** five (5) year of playing experience with a Senior National Team or five (5) years of FIFA recognized professional playing experience on team letterhead.

- ***If applicant holds a NSCAA Diploma, a copy of the diploma must be attached to the application.***

## **A License:**

Applicants must be at least 21 years of age, have held a U.S. Soccer National “B” License for a minimum of 12 months, and meets the 3.2 rule requirement. **No waivers will be considered for entrance into the “A” License course.**

## **Waiting Period:**

There is a mandatory waiting period of one (1) year between each level of license (“D” through “A”).



# Documentation for Waivers

If applying for a waiver, applicant must submit proof, such as photocopies of contracts, or verification by owner on official team letterhead. Documentation of coaching experience and playing experience is required.

- **Proof of eligibility must accompany application (copy of National “D” License, NSCAA Diploma, Foreign License, etc.).**
- **Applicant must submit documentation of coaching and playing experience on official team letterhead stating the specific years coached/played. All documentation must be signed by a ranking (President, GM, Director of Coaching) official of the club.**

***All foreign documentation must include a notarized English translation.***

Mail the documentation to the following address:

U.S. Soccer Federation  
Attention: Coaching Department  
1801 S. Prairie Avenue  
Chicago, IL 60616

## Applications

Applications must be received by the national office along with the following:

- 1) A non-refundable, non-transferable \$100.00 application fee or full tuition in the form of a cashier’s check or money order made payable to U.S. Soccer. If you wish to use your MasterCard, Visa, or American Express credit card please be advised that the **full payment** will be charged to your credit card when your application is processed.
- 2) One recent passport-size photograph.
- 3) Documentation necessary to substantiate eligibility. (Copy of National “D” License, NSCAA Diploma, Foreign License, etc.).

**Fax or e-mailed applications will not be accepted.**

Space is limited for all National Coaching School sessions. Applicants failing to submit final payment by the deadline (four weeks prior to the start of the course) will have their registration cancelled.

Information on travel, check-in procedures, suggested equipment, and FIFA Laws of the Game booklets will be mailed to fully-paid applicants approximately 4 weeks prior to the course.

***Please Note: The physical demands of a 9-day course are quite extensive, so we strongly recommend that you arrive in “great” physical condition to meet the demands of the course.***



# **Cancellation Policy**

Please be advised that the \$100.00 deposit is non-refundable and non-transferable. A late cancellation fee of \$300.00 plus deposit (\$100) will be assessed to candidates who cancel less than three (3) weeks from the start of the course, regardless of circumstance. **All cancellations must be made in writing.** Candidates enrolled who fail to attend will forfeit their entire course tuition.

**U.S. Soccer advises against finalizing travel arrangements until registration is confirmed. U.S. Soccer is not responsible for airline penalties or any other associated costs.**

## **Examinations - Evaluations**

Candidates undergo a challenging series of written, oral and practical examinations on a variety of subjects in the “A”, “B” and “C” License courses.

“A” and “B” License candidates are graded on a scale of 1 (high) to 5 (fail), candidates must receive passing scores in all test areas in order to become licensed. A single failing score in a theoretical subject qualifies for a retest in that subject. All retests will take place at the conclusion of the course. A single failing score in either of the methodology subjects will result in a failing grade for the course with no retesting. If a candidate is found deficient in only Game Awareness, he/she must return to a future school to participate in that session/lecture, even if the candidate has passed all of the testing areas. License will be withheld until this requirement is fulfilled.

As of January 2006, “C” License candidates are graded either “pass” or “not ready” for all components of the course and must receive passing scores in all test areas in order to earn the “C” License. In order to be awarded the “C” License, the candidate must receive a grade of “pass” in all theoretical and field testing areas.

If a candidate fails only one theoretical subject (written or oral) they qualify for an immediate, on-site retest on that subject. However, if a candidate scores “not ready” in one or more practical field examination(s), the candidate must then wait a minimum of six months before they are eligible to retake the field examination at a regional retest site\*.

*\* Candidates prior to January 2006 must retake the “C” License course and are not eligible to retest*

## **Course Results**

Candidates will receive their results from the national office within 6-8 weeks following the conclusion of the course. Successful candidates will receive a license certificate and license card at that time.

## **3.2 Rule Requirement**

If “B” candidates receive a passing grade of 3.2 or above they must wait three (3) years before attempting the “A” License. However, if they audit an “A” course within that three-year period, they will be permitted to attempt the “A” License after the minimum 12-month waiting period.

**Mail Application To:**  
 U.S. Soccer Coaching Dept.  
 1801 South Prairie Avenue  
 Chicago, IL 60616  
 Phone: (312) 808-1300



Staple one (1)  
 personal photo here  
 (passport, .jpeg, digital  
 photo, etc.)  
**Write name and course  
 location on back  
 of picture**

Name: \_\_\_\_\_ Male or Female (circle)

E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

**EMERGENCY CONTACT:**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

<u>Dates</u>	<u>Location</u>	<u>License Level</u>
April 10-18	The Home Depot Center Carson, Calif.	"B"
<b>April 10-16</b>	The Home Depot Center Carson, Calif.	* "A" Audit

*\*Audit Course ends Friday, April 16 at approximately 5pm. The "A" Audit refresher course is separate from an "A" license course. The focus is around U.S. Soccer National Teams, guest lectures, and the latest trends in soccer. Applicants must hold a current U.S. Soccer "A" license to attend.*

**Course Info**

- Applicant should receive an e-mail response within 72 hours from receipt of application. All correspondence is done via e-mail.
- Confirmed candidates will receive an e-mail with detailed instructions on when to arrive, local airports and departure times.
- Candidates should secure flights only after receiving written confirmation from U.S. Soccer.
- Registration is from 1-3:30pm for all candidates on April 10. First lecture begins at 4pm.
- Transportation is the responsibility of each confirmed candidate.

<b>Resident (Active membership with CoachesNet)</b>	\$1,000.00
<b>Resident (Non active-member with CoachesNet)</b>	\$1,050.00

*\* Includes housing plus all meals*

<b>Commuter (Active membership with CoachesNet)</b>	\$700.00
<b>Commuter (Non active-member with CoachesNet)</b>	\$750.00

*\*Does not include housing or breakfast*

*- Audit course is \$100 less tuition -*

**Course Level** \_\_\_\_\_

**Resident** (hotel required)  or **Commuter** (no hotel required)

Roommate Request: \_\_\_\_\_  
*(resident candidate only)*

*Rooms are based on double occupancy. Candidates who indicate none or do not chose a roommate will be randomly paired. Reservations are made by U.S. Soccer.*

**Single room request – based upon availability**

add \$355 in addition to tuition – Doubletree Hotel, Carson, Calif. (Home Depot course)

**Member** (CoachesNet)  or **Non-Member** (CoachesNet)

Member/User ID: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

*\*this field is not required if member does not recall member/UserID.*

U.S. Soccer License or other (highest): \_\_\_\_\_

**NIKE t-shirt Size:** (S) (M) (L) (XL) (XXL)

Please include a CoachesNet scouting/planning book with my registration:

How many? \_\_\_\_\_ \$8 per book

**Payment Information** *(Please note: if a credit card is submitted, entire fee will be charged upon acceptance to course)*

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Credit Card Type: American Express MasterCard Visa

Signature of Card Holder: \_\_\_\_\_ Date: \_\_\_\_\_

Payment Included: \$ \_\_\_\_\_ *Money Order, Certified Check or Company/Club check accepted*

**Voluntary Contribution**  U.S. Soccer Foundation  National Training Center  Hall of Fame \$ \_\_\_\_\_

**For Office Use Only:** Date Received: \_\_\_\_\_ Balance Due: \_\_\_\_\_

# Coaching Experience (team with years coached)



**Team Name**

**Age Group**

**# of Years Coached**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**College**

**# of Years Coached**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Professional**

**# of Years Coached**

1. \_\_\_\_\_
2. \_\_\_\_\_

# Playing Experience (team with years played)

**Amateur**

**Years Played**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**College**

**Years Played**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Professional**

**Years Played**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_